

BOARD MEETING AGENDA

Mission Statement: *"To support, promote and augment the operations of the Olympia Library"*

1. Call to Order
2. Minutes of the May 2010 Meeting – Elaine Nelson (pgs 2-3)
3. Treasurer's Report - Beth Dubey (end of packet)
4. Library Manager's Report – Cheryl Heywood (pgs 4-7)
5. Sales Committee Report – Kay Tortorice
6. Annual Meeting Reports – Kay Tortorice
7. Volunteers Report – Lila Sjodin
8. Communications Report – Emmett O'Connell
9. Book Sale Report – Irene Osborn
10. Art Show and Sale Report – Irene Osborn
11. New and Old Business Discussion - Mary Belz (page 8)
12. Outreach Report - Mary Applen
13. Membership Report – Gayle Newsom
14. Adjourn 1:00 p.m.

NOTES:

July 20, 2010 -- Board Meeting at the Olympia Library, noon to 1 p.m.

## May Board Minutes

**Present:** Elaine Nelson, Mary Belz, Gene Little, Georgia Munger, Eve Johnson, Lila Sjodin, Irene Osborn, Kay Tortorice, Mary Flannery, Jean Finely, Gayle Newsom, Patti Paul, Mary Applen, Emmett O'Connell, Cheryl Heywood

**Guest:** Peg Engwald (sp?), formerly of the Lacey Friends

**Call to Order** 12:03

**Minutes of the April 2010 Meeting** (Elaine Nelson) Becky's last name is Liebman. Correct spelling is Frances. Moved, seconded, approved.

**No Treasurer's Report for May** (Beth Dubey on vacation)

**Library Manager's Report** (Cheryl Heywood) Big news is transfer to new software system, went pretty smoothly. Friends paid for some food for staff last week, which was very helpful. Cheryl nominated Mary Belz for awards given out by the Volunteer Center. Mary B. won an honorable mention for the "Lead with Experience" award. Ceremony is this Friday night. Mary & Cheryl will be on KGY 1240AM tomorrow to talk about the Friends. Requests in addition to those in report: security mirrors (2) \$87.25 ea (174.50); lectern with cup holder \$139; \$60 for lunch for volunteer: total \$373.50. PA system came in last week, but needs batteries. Patti proposed \$400, moved seconded, approved.

**Sales and Annual Meeting Reports** (Kay Tortorice) Not much change since last time. Looking into getting business donations, either large donations and/or a separate membership category, in the talking stage. Still working on a date for the Annual Meeting in late September. Agenda set: refreshments & music, board members, Cheryl to talk about Friends, charette (sp?), possibly a volunteer award. Would like to honor Winnie. Make archive information available for people to look at during refreshments. Discussion about attendance.

**Volunteers Report** (Lila Sjodin) No report.

**Communications Report** (Emmett O'Connell) Set the next Committee Meeting. Working on Google Checkout. Discussion of newsletter.

**Book Sale Report** (Irene Osborn) Book donations have been significantly down; probably a fifth of previous levels, and a longer lull than usual. Peg said that Lacey has had lower donations as well. Discussion of ways that we can help boost donations. Art sale can't be held here in December, need help

finding a new venue, \$300 or less. Discussion of art sale location & timing. Discussion of promotions for next book sale on June 12 - 13. Book sale fliers will be in Cheryl's office to pick up, Irene will email.

Thanks to Patti Paul for volunteering to take care of getting our Book Sale banner up for the June sale.

**New and Old Business Discussion** (Mary Belz)

- **Vote on revised By-laws**  
Approved.
- **Election and Installation of new Board Members for two-year terms**  
Current members up for re-election: Mary Applen, Mary Belz, Beth Dubey, Emmett O'Connell.  
New/returning members: Ross Lasater, Gene Little, Kay Tortorice.  
Moved to accept slate, second, approved.
- **Heartfelt thanks and good wishes to retiring Board Members**  
Jean Finely is stepping down after 15 years, still a strong supporter. Eve Johnson and Mary Flannery are also retiring. Thanks all around.
- **Volunteers for Membership Sales at Library events**  
Upcoming author events, sponsored by Friends; worked out who will be at events May 22 - June 19. Mary B has talking points available.

Green membership box is now up front, from Gayle's husband.

Adjourned 1:01 pm.

Library Manager's Report  
Friends' Meeting  
Olympia Timberland Library

June 15, 2010

**Service Story:**

This is a story relayed to me by a patron (Espen's mother):

One of my Reading Explorer kids (Espen) was in the library doing his homework. It suddenly occurred to him that he didn't know anything about Napoleon. He went and found some books on the topic and then went to check them out. While he was waiting in line to check out his books, the man behind him tapped him on the shoulder and pointed out one of the books. It was: "Napoleon for dummies by J. David Markham." He told Espen he was author! He handed him his card and asked Espen if he would tell him what he thinks once he read the book! He also told Espen that he is president of the International Napoleonic Society:

[http://www.napoleonicsociety.com/english/frameSetAccueil\\_Eng.htm](http://www.napoleonicsociety.com/english/frameSetAccueil_Eng.htm)

Total synchronicity!

-Carrie, Youth Services

**Olympia Timberland Library News:**

1. Imagination Celebration is coming up on Saturday, June 19 – the news release and the poster will be available on the Friends' website
2. This month's adult book display theme is "Short Fiction for Busy People."
3. I spoke to the Moderate Republican group about library services.
4. Mary Belz and I attended the Volontony event at the Capital Theater.
5. Mary Belz and I attended the quarterly county Friends' Summit meeting in Yelm .
6. Two Masters of Library Studies students will be interning with us this summer beginning June 21 for about 8 weeks, Greg and Elisabeth. Greg will be interning in Adult Services. and Elisabeth will be interning in Youth Services.

**Financial Requests:**

1. **24 Hour Zine Thing program** at Northern on **Saturday, July 31st.** **\$250**  
\$150 is for the local band Broken Water to play on the evening of the event, and \$100 is for additional zinemaking supplies that the library doesn't have. Northern is providing the space at no charge. The challenge is to make a 24 page zine in 24 hours. This is an international event that happens in various locations in the month of July (International Zine Month). We asked Broken Water play because they are a hugely popular local band and we thought they would help to increase the program attendance significantly. You can listen to

Broken Water on myspace... <http://www.myspace.com/brokenagua> You can read about the 24 Hour Zine Thing challenge here... <http://24hourzines.com/>

**Program description from our library events calendar:**

The Olympia Timberland Library & Northern | The Olympia All Ages Project want to keep you up all night for the 2nd annual 24 Hour Zine Thing workshop. Your challenge: make a 24 page zine from conception to completion in 24 hours straight. Take a break from zine creation at 8pm to enjoy the musical stylings of Olympia's own Broken Water. The event culminates with willing sleep deprived zinesters reading from their shiny new zines on Sunday, August 1st at 3:30pm. Note: this is a 24 hour program- feel free to drop in at any point between July 31st at 5:30pm and August 1st at 5pm. Supplies will be provided, but feel free to bring materials to use or share. Northern is located at 321 4th Avenue in Olympia.

- 2. Zines on Toast Tour** at Northern on **Wednesday, September 1st.** **\$300**  
Again, Northern is providing the space at no charge. Here's a description of the tour as written by Alex Wreck, who's putting together the tour...

An evening of entertainment, information and fun! Meet zinesters from the UK (Rumlad – Last Hours – Morgenmuffel) on tour with Portland's Alex Wreck (Brainscan – Stolen Sharpie Revolution)! Tales of the London zine symposium, UK zine tours, vegan mass catering, UK social centres, revolt, punkrock, anarchy and more. What does "Zines on Toast" mean anyway? Come and find out!

- Edd Baldry is a radical illustrator based in London, who draws under the moniker Hey Monkey Riot. He started writing punk zines in 2001, first with Rancid News, and more recently Last Hours. He has been active in London political organising since 2002 focusing on social centre projects and anti-war activities. He helped start the London Zine Symposium in 2005 to try and grow the zine community. He likes ginger beer and salt and vinegar crisps.
- Tom Fiction developed an interest in DIY, anarchist and punk culture in his mid-teens, played in several bands and wrote a handfull of zines. In 2007 he became involved with Last Hours, a group of anti-authoritarians, collectively publishing several books and running <http://www.lasthours.org.uk/> as a resource for creative resistance. He has a keen affection for developing autonomous forms of living, living healthily and the countryside. He probably likes books and bikes a little bit to much. This most recent zine is titled 'Duno the title yet!'
- Isy Morgenmuffel has been making comic zines since 1997 from her home in Brighton, UK. Originally from South Korea and Germany, she has worked on various other zines, booklets and bits of writing and drawing, as well as the Last Hours zine and website. She is also the co-author of the vegan cookbook, 'Another dinner is possible'. She tries her best to live true to the values she holds dear such as autonomy, mutual aid, cooperation, real community and contributing to the downfall of the existing order. She likes cake and hitting things.
- Alex Wreck has been creating the zine Brainscan since 1997 and is the author of the DIY zine resource book Stolen Sharpie Revolution. Alex lives in Portland, Oregon in a century old home with her partner paul where she enjoys vegan cooking, gardening, bicycle riding and fine craft beer. She volunteers her time with various self publishing related projects

including the Independent Publishing Resource Center and is a long time organizer of the Portland Zine Symposium.

3. Travel expenses for Steamcon organizer (& steampunk enthusiast) **Diana Vick** on **Friday, October 22nd**. She offers the following talks with powerpoint presentations and full costume, and said she'd be happy to talk about 2 of the topics for a slightly longer program... Intro to Steampunk, Steampunk Archetypes, How to Dress Steampunk, Steampunk Prop Making, or A Steampunk Litmus Test. **\$40**

Examples of Diana's articles:

<http://www.dianavick.com/?p=57>

[http://www.squidoo.com/steampunk\\_gun\\_modding](http://www.squidoo.com/steampunk_gun_modding)

<http://www.squidoo.com/dressingsteampunk>

4. Adult program “**Please Take Me Off the Guest List,**” **Friday, September 3<sup>rd</sup>**.

photographs by Nick Zinner; text by Zachary Lipez; design by Stacy Wakefield

Trade Paperback Original | Art/Music/Popular Culture

ISBN-13: 978-1-936070-62-6 | \$15.95 | 150 pages

\*Forthcoming: October 2010



**Authors are free – hotel accommodation - \$300+ tax**

*The latest and greatest creative collaboration by Nick Zinner (of the band Yeah Yeah Yeahs), Zachary Lipez, and Stacy Wakefield.*

**PLEASE TAKE ME OFF THE GUEST LIST** is the latest in a series of creative collaborations by New York city artists and friends Zachary Lipez, Nick Zinner, and Stacy Wakefield. Zachary Lipez's essays recount his adventures as a bartender, drug abuser, bookstore clerk, metal fan, miserable adolescent and relentless skirt chaser. His inimitable voice walks the line between self-loathing and hedonistic delight and is biting, moving, and extremely funny. Nick Zinner's photographs evoke the world he travels with his band the Yeah Yeah Yeahs. His always present camera documents decadent late nights as well as blissfully fresh sun-dappled landscapes. His images are rich in narrative and unwaveringly optimistic. The book is edited and designed by their longtime collaborator, book artist Stacy Wakefield. The unique structure she has devised for this book presents Zachary's essays as separate books-within-the-book while the stories built by the photographs course through and around them. Zachary, Nick, and Stacy have produced three previous books together: *No Seats on the Party Car*, *Slept in Beds*, and *I Hope You Are All Happy Now*.

**NICK ZINNER** plays guitar in the band the three-time Grammy-nominated rock band Yeah Yeah Yeahs and other collaborative projects. His photos have been exhibited all over the world

including solo shows in Tokyo, Berlin, London, and New York. He lives mostly in New York City.

**ZACHARY LIPEZ** sings in the band Freshkills, tends bar at Beauty Bar Brooklyn, and deejays all over New York City. His writing appears on Vol.1 Brooklyn.

**STACY WAKEFIELD** worked as design director for *Index* magazine, *Artforum*, and *Bookforum*. She now lives in the Catskills where she designs art books.

**TOTAL - \$890**

Respectfully submitted,  
Cheryl Heywood

**NEW and OLD BUSINESS for DISCUSSION**

June 15, 2010

- Three ways to join and renew your FOL Membership – mail, green box, on-line
- Search for new Regional Director – Emmett O’Connell
- Vote to make retired Board Members “Members for Life” of the Friends
- “Facts About the Olympia Library” – handout – Mary Belz
- Board Committees and who is on each one
- Volunteers for Membership Sales at Library events

BALANCE SHEET 04-09 - As of 6/8/2010:6

(Includes unrealized gains)

As of 6/8/2010

6/8/2010

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Account	3/31/2010 Balance	4/30/2010 Balance	5/31/2010 Balance	6/8/2010 Balance
<b>ASSETS</b>				
<b>Cash and Bank Accounts</b>				
CD #3	15,247.67	15,247.67	15,247.67	15,247.67
OFS Checking	7,614.94	7,683.89	5,831.46	5,778.02
<b>TOTAL Cash and Bank Accounts</b>	<b>22,862.61</b>	<b>22,931.56</b>	<b>21,079.13</b>	<b>21,025.69</b>
<b>TOTAL ASSETS</b>	<b>22,862.61</b>	<b>22,931.56</b>	<b>21,079.13</b>	<b>21,025.69</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>LIABILITIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EQUITY</b>	<b>22,862.61</b>	<b>22,931.56</b>	<b>21,079.13</b>	<b>21,025.69</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>22,862.61</b>	<b>22,931.56</b>	<b>21,079.13</b>	<b>21,025.69</b>

## REGISTER REPORT 04-09:4

4/15/2010 through 6/8/2010

6/8/2010

Page 1

Date	Num	Description	Memo	Tag	Amount
<b>Untagged Transactions</b>					<b>0.00</b>
4/29/2010	1332	VOID			0.00
<b>Adult</b>					<b>-1,927.31</b>
4/20/2010	EFT	S Storman's Inc.	Page Turners	Adult	-22.64
4/20/2010	1328	Jack Nisbet		Adult	-463.00
4/20/2010	1329	Novella Carpenter		Adult	-250.00
5/20/2010	1337	Bittersweet Productions	Jamie Ford	Adult	-400.00
5/21/2010	EFT	S Haggen Inc	Page Turners	Adult	-17.56
5/27/2010	1339	Fertile Ground	Author Accommodations	Adult	-100.00
5/27/2010	1340	Clarissa Callesen		Adult	-100.00
5/27/2010	1341	Peter Rock		Adult	-300.00
5/27/2010	1342	Bittersweet Productions	Jamie Ford	Adult	-250.00
6/8/2010	EFT	S Haggen Inc	Page Turners	Adult	-24.11
<b>Community</b>					<b>-81.98</b>
5/20/2010	1338	Olympia Comics Festival	Booth registration	Community	-25.00
5/21/2010	EFT	S Haggen Inc	TRL Board Meeting	Community	-19.02
5/21/2010	EFT	S Safeway	TRL Board meeting	Community	-37.96
<b>Donations</b>					<b>173.00</b>
5/25/2010	DEP	S Deposit	Fireside/McClure event	Donations	173.00
<b>Interest</b>					<b>3.45</b>
4/30/2010		Interest Earned		Interest	1.84
5/30/2010		Interest Earned		Interest	1.61
<b>Membership</b>					<b>230.00</b>
4/21/2010	DEP	Deposit		Membership	80.00
4/30/2010	DEP	Deposit		Membership	35.00
5/24/2010	DEP	Deposit		Membership	70.00
5/25/2010	DEP	S Deposit		Membership	10.00
6/2/2010	DEP	Deposit		Membership	35.00
<b>Misc</b>					<b>16.00</b>
5/24/2010	DEP	S Deposit	Cartridge World	Misc	16.00
<b>P&amp;P</b>					<b>-305.07</b>
4/20/2010	EFT	Postmaster	Bulk Mail Deposit	P&P	-100.00
6/8/2010	EFT	Olympia Copy & Printing	Newsletter, Bd mtg anncmt	P&P	-205.07
<b>Rent</b>					<b>-522.00</b>
4/23/2010	EFT	Quality Self Storage	May	Rent	-250.00
5/27/2010	EFT	Quality Self Storage	June	Rent	-272.00
<b>Sales</b>					<b>75.00</b>
4/30/2010	DEP	Deposit	Amazon	Sales	75.00
<b>Shelves</b>					<b>1,378.50</b>
4/16/2010	DEP	Deposit		Shelves	198.00
4/26/2010	DEP	Deposit		Shelves	163.00
4/30/2010	DEP	Deposit		Shelves	152.00
5/7/2010	DEP	Deposit		Shelves	167.00
5/14/2010	DEP	Deposit		Shelves	154.00
5/24/2010	DEP	S Deposit		Shelves	144.50
5/25/2010	DEP	S Deposit		Shelves	19.00
6/1/2010	DEP	Deposit		Shelves	191.00
6/4/2010	DEP	Deposit		Shelves	190.00
<b>Staff</b>					<b>-222.32</b>
4/20/2010	EFT	Safeway	Aide meeting	Staff	-11.67
4/20/2010	EFT	S Storman's Inc.	Circ Mtg	Staff	-25.88

## REGISTER REPORT 04-09:4

4/15/2010 through 6/8/2010

6/8/2010

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Date	Num	Description	Memo	Tag	Amount
5/21/2010	EFT	S Storman's Inc.	Circ Mtg	Staff	-32.42
			National Library Day	Staff	-32.19
5/21/2010	EFT	S Safeway	Shelf reading	Staff	-59.68
6/8/2010	EFT	S Haggen Inc	Computer system soothing	Staff	-60.48
<b>Youth</b>					<b>-1,426.95</b>
4/27/2010	1331	Anatex Enterprises		Youth	-142.73
4/29/2010	1333	Anatex Enterprises		Youth	-142.73
5/8/2010	1334	Wind Up Here	Puppets	Youth	-66.71
5/17/2010	1335	Barnes & Noble	SRP	Youth	-279.60
5/20/2010	1336	Carrie Dye	Puppets	Youth	-61.30
5/21/2010	EFT	Fireside Bookstore	Teen Book Group	Youth	-116.45
5/21/2010	EFT	Oriental Trading	Pencils	Youth	-116.94
5/21/2010	EFT	S Haggen Inc	Teen Book Groupo	Youth	-10.97
			Game Zone	Youth	-9.74
5/27/2010	1343	Jeff Evans	Evergrn Village Outreach	Youth	-300.00
6/8/2010	EFT	S Haggen Inc	Teen Book Group	Youth	-9.58
			Data & Dessert	Youth	-48.25
6/8/2010	EFT	Upstart	T-shirts,Posters etc. SRP	Youth	-121.95
<b>OVERALL TOTAL</b>					<b>-2,609.68</b>