

BOARD MEETING AGENDA

Mission Statement: “To support, promote and augment the operations of the Olympia Library”

- 1. Call to Order**
- 2. Minutes of the March 2010 Meeting – Elaine Nelson (pgs 2-3)**
- 3. Treasurer’s Report - Beth Dubey (end of packet)**
- 4. Library Manager’s Report – vote on request for funds (pgs 4-9)**
- 5. Volunteers Report – Lila Sjodin**
- 6. Communications Report – Emmett O’Connell**
- 7. New and Old Business Discussion - Mary Belz (pgs 10-15)**
- 8. Book Sale Report – Irene Osborn**
- 9. Outreach Report - Mary Applen**
- 10. Membership Report – Gayle Newsom (pg 16)**
- 11. Adjourn**

1:00 p.m.

May 18, 2010 Board Meeting at the Olympia Library, noon to 1 p.m.

March 2010 Board Minutes

Present: Mary Belz, Mary Applen, Eve Johnson, Mary Flannery, Patti Paul, Georgia Munger, Irene Osborne, Jean Finely, Gayle Newsom, Emmett O'Connell, Lila Sjodin, Elaine Nelson, Kay Tortorice, Gene Little, Cheryl Heywood

Guests: Mark Derricott

Called to order 12:01 pm

Congratulations to Emmett O'Connell on his appointment to the TRL Board of Trustees. His first meeting will be April 21, 7pm in the Olympia library atrium.

Distribution of current board and committee lists.

February minutes, Elaine Nelson: move Kay Tortorice & Gene Little from "guests" to "present." Will be reviewed ahead of sending packets by Jean Finely and Cheryl Heywood. Moved to accept, seconded, approved.

Treasurer's report, Beth Dubey: \$9327 in checking as of March 9. CD of \$15000 will mature in April. Have received contributions in memory of Mary Campbell. Discussion of relations with local booksellers.

Manager's report, Cheryl Heywood: reviewed some items from the report. Distributed handouts for Friends & Board Forum, April 24, and "Circle of Friends" newsletter from the TRL Foundation. City is stopping contract to maintain large plants, \$130/month is current cost. Discussion of options. Will come back with more information in April. Discussion of requests. Amended gifts to aides & pages, increased to \$25 each; amendment approved. Total request \$1780. Moved, seconded, approved.

FOL History, Lila Sjodin: brought everything from Winnie, starting in the 80s, want to think about purchasing archival storage. Discussion.

Communications, Emmett O'Connell: finished newsletter, it's at the printer. Mailing party on Thursday around 10:30 am.

New business/discussion:

- Discussion of procedures manual, Mary Belz. Everyone is responsible for reviewing and understanding. Copy will always be available in the book room.
- Bylaws, Beth Dubey. Current draft of updated version distributed. Email Beth with any ideas, etc. Will be the top topic for April's meeting. Discussion.
- Committee reports for board meetings, Mary Belz. Elaine Nelson will resend link to online form to committee heads.
- New board members, Mary Belz. Ross Lasater has volunteered to come onto the board. Moved, seconded, approved. Discussion. Eve Johnson, Georgia Munger and Mary Flannery will be stepping down as of May. Georgia will continue as emeritus. Discussion

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of committees, volunteering. Discussion of publicity. Jean Finely will organize a group to work out where to post fliers: Gayle Newsom, Mary Applen, Elaine Nelson, Patti Paul. Everyone email Jean lists of places where they think they can get posters up or bring to the next meeting.

Secretary had to leave at 1:10, notes below taken by Lila Sjodin

- Kay Tortorice is the chair of the annual meeting. Mary Applen and Emmett O'Connell will help her. The committee will meet with Cheryl Heywood to discuss where and when to hold the meeting and what type of program. Some discussion on holding two meetings - the regular May meeting and maybe a special evening meeting.
- Eve Johnson is head of the nominating committee. She will call the names Mary Belz had collected as possible board members. Board members should contact Eve with names of any other people who might be interested in joining the board.

Adjourned approx 1:20.

Library Manager's Report
Friends' Meeting
Olympia Timberland Library
April 20, 2010

Service Story:

This month's service story sent to Administration and the TRL Board of Trustees is about the Friends:

From Mary Belz, President of the Friends of the Olympia Library, in the Friends Winter newsletter:
"I want to thank all of you for your support of the Friends of the Olympia Library and to let you know that we have been working hard on your behalf to add to the life and vibrancy of our outstanding community resource. To keep you as informed as possible about the work of the Friends, I've made a list of our Accomplishments in 2009 and our Plans for 2010. Your continued support is so important during this critical time of ongoing budget cuts. Thank you again, Friends!"

2009 Friends' Accomplishments:

- Added 2 new Board Members and 1 Communications Committee Member
- Added a Library Historian position to the Board
- Added a Volunteer Coordinator position to the Board
- Held 3 very successful Giant Book Sales
- Set up very profitable In-Library Book Sale shelves
- Held our first-ever, and very successful, Art Shows and Sales – 5 days
- Used Mimi Williams' print to make note cards to sell
- Created a FOL logo from Mimi Williams' print
- Collected and organized the historical Library archives
- Continued to redesign and update of our "Notes to Friends" Newsletter
- Designed, set up and managed a FOL website
- Created an efficient way distribute the "Meeting Packet" to Board Members
- Kept our Board Meetings to one hour – noon to 1p.m., 2nd Tues. of each month
- Increased our FOL Membership to 360
- Produced and mailed 4 "Notes to Friends" Newsletters
- Sold FOL memberships and note cards at adult Library events
- Earned and spent more than \$20,000 in support of the Library
- Ended the year in the black
- Funded events and programs – see Nov. 2009 Supplemental Newsletter
- Gave meaningful support to Library Manager and Staff

Olympia Timberland Library News:

1. This month's adult book display theme is National Poetry Month.
2. Adult Winter Reading Program update: 156 Olympians participated and they read 1,975 books, the highest numbers in the library district! This is our first year with the highest number of participants and books read. Thank you for your reading incentives support!
3. The new cigarette bin the Friends purchased is installed and is working very well.
4. Water plants update – Cheryl is still working on it.

5. Upcoming adult programs (programs sponsored by the Friends):

1. **Author Visit : Jack Nisbet**

Event Type: Adult Program

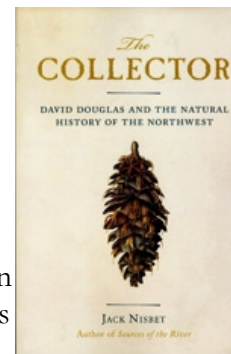
Date: 4/30/2010

Start Time: 5:30 PM

End Time: 6:45 PM

Library: Olympia

Description: "The Collector: David Douglas and the Natural History of the Northwest" explores the interactions of the early Scottish naturalist with the landscape and culture of our region. The Pacific Northwest Booksellers Association recently named "The Collector" one of their 2010 Books of the Year. Jack Nisbet is a Spokane-based author, teacher, and naturalist. The library is normally closed at this time and is only open for the program. This program is sponsored by the Friends of the Olympia Timberland Library.



2. **Farm City: Author Talk with Novella Carpenter**

Event Type: Adult Program

Date: 5/14/2010

Start Time: 5:30 PM

End Time: 7:00 PM

Library: Olympia

Description: Novella Carpenter will read from her hilarious and informative memoir "Farm City: the Education of an Urban Farmer." Copies of the book will be available for purchase and signing. The library is normally closed at this time and will be open only for the event. Sponsored by the Friends of the Olympia Timberland Library. "Farm City" is a consistently involving book that includes one of the purest expressions of happiness I've read in a while." -Dwight Garner, New York Times Book Review.



Timberland News:

1. Library computer system upgrade planned for May: Each branch to close one day in April; 2-day closure in May

Timberland Regional Library will install a major upgrade of the library catalog system in mid-May. The new system is expected to include several useful new features. The online public catalog will be attractive and easy to use and credit and debit payments for lost books and overdue fines will be available. The current system, installed in January 2005, is becoming outdated and is no longer being developed by the vendor.

The upgraded system is being provided by the same vendor as the existing system so there are no license fees for modules the library currently uses. There are data conversion, installation and training costs as well as charges for several new modules, such as new public catalog and statistical modules. Library officials expect the cost of the new system hardware, software, training and installation to be approximately \$160,000. The library allocates money annually to a fund for major system upgrades, so funds are available when needed.

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The new system is scheduled to “go live” to the public on Thursday, May 13. In order to train all public services library staff, the 27 Timberland library branches will be closed one day each between April 12 and April 30. The schedule of closures is below.

All Timberland libraries will be closed Monday and Tuesday, May 10 and 11 for installation of the system. Libraries will have regular open hours on Wednesday, May 12 and people will be able to check out books and other items, but staff will not be able to check in any items. The Internet will be available. On Thursday, May 13, libraries with morning hours will not open until noon so staff can check in the backlog of returned items. More details will follow when finalized.

Timberland library branch closures for training

For open hours at other libraries during the training closures, and for information on any other topic, call a TRL Central Reference (CR) librarian Monday through Saturday at 704-4636 in the Olympia area and 1-800-562-6022 in other areas, or go to www.TRL.org. Closure schedule:

Thurston County libraries:

Fri., April 16—Tumwater
Wed., April 21—Yelm
Thur., April 22—Tenino
Mon., April 26—Olympia
Thur., April 29—Lacey

2. **The following is an article that appeared in the Seattle Times 3/25/2010, TRL participated in the study:**

Study: Third of Americans use library computers

A third of Americans 14 and older - about 77 million people - use public library computers to look for jobs, connect with friends, do their homework and improve their lives, according to a new study released Thursday.

By [DONNA GORDON BLANKINSHIP](#)
Associated Press Writer

SEATTLE —

A third of Americans 14 and older - about 77 million people - use public library computers to look for jobs, connect with friends, do their homework and improve their lives, according to a new study released Thursday. It confirms what public libraries have been saying as they compete for public dollars to expand their services and high-speed Internet access: library use by the general public is widespread and not just among poor people.

But researchers found that those living below the federal poverty line - families of four with a household income of \$22,000 or less - had the highest use of library computers. Among those households, 44 percent reported using public library computers and Internet access during the past year.

Among those aged 14 to 24 in poor households, 61 percent used public library computers and Internet for education purposes, though young people were the biggest library computers among all demographic groups. Nearly half of the nation's 14- to 18-year-olds - about 11.8 million people - reported using a library last year and a quarter of teens used the library at least once a week.

The study was paid for by the Bill & Melinda Gates Foundation and conducted by the University of Washington Information School, which gathered information in three ways:

- A random national telephone survey of 3,176 people from April to August.

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- In-person interviews with library patrons in Baltimore, Fayetteville, Ark., Marshalltown, Iowa, and Oakland, Calif.

- An online survey that was answered by 45,000 people after they logged on to use a public library computer. The most common uses for library computers included gaining access to government agencies, searching for jobs and filling out applications, doing homework, communicating with friends and family, banking, seeking health advice, running a business, completing online courses and seeking financial aid for college.

The researchers were intrigued to find that people across all age and ethnic groups used library computers, said Michael Crandall, one of the principal authors of the study and chairman of the Master of Science in Information Management at the University of Washington Information School.

Some of the findings were surprising, he said.

"In the health area, over 80 percent of the users said they made a change in their diet after using library computers," Crandall said, adding that he did not know if the change was permanent.

The most unexpected finding, according to Crandall, is that two out of three of the people who use library computers said they are using the computers to help friends or family, such as scanning job databases or looking up information for others.

"In terms of library services, we're deeply undercounting," he said, referring to the others benefiting from library computer searches conducted on their behalf.

Crandall said he was also interested to learn that one in four Americans use public library computers while traveling.

On the Net:

Survey: <http://cis.washington.edu/usimpact/projects/us-public-library-study/>

3. Due to decreased staffing levels, and fewer calls and reference requests from patrons and staff after 7 p.m., "Ask A Librarian" Services will have new open hours beginning April 5th: Monday – Thursday 10-7pm, and Friday/Saturday 10-5pm.

4. **TRL Today's Library district newsletter**, Spring 2010, is available online at www.trlib.org. Learn more about the new computer upgrade, this summer's reading program, a new library service kiosk in Rainer, downloadable e-books, the Recovery act grant that will expand broadband Internet access, and more.

5. TRL is asking for the public's feedback about their logos, see the Adult desk for more information.

Financial Requests:

1. **Shelf Reading Incentives Program -**

This is a new incentive program for staff to shelf read appointed sections of the collections. We want to make it fun and include small gifts and food for a potluck.

\$50 in fun food for

staff

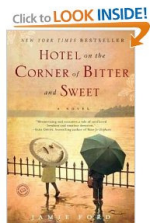
2. The two Evergreen MPA students working on their **capstone project** as reported in my report to you last month are moving forward with their project: they have scheduled an information night with homeless families on May 6 at 6 p.m. in the library. They will be asking a local pizza place to donate pizzas, if that does not work out, could the Friends sponsor \$60 for pizza?

\$60

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3. 4 retractable belts crowd control system around the holds shelves, to be used during programs - \$217.95X 4 = **\$871.80**
4. Author Jamie Ford, "Hotel on the Corner of Bitter and Sweet" **\$500 + \$150 hotel**



From School Library Journal:

Adult/High School—Henry Lee is a 12-year-old Chinese boy who falls in love with Keiko Okabe, a 12-year-old Japanese girl, while they are scholarship students at a prestigious private school in World War II Seattle. Henry hides the relationship from his parents, who would disown him if they knew he had a Japanese friend. His father insists that Henry wear an "I am Chinese" button everywhere he goes because Japanese residents of Seattle have begun to be shipped off by the thousands to relocation centers. This is an old-fashioned historical novel that alternates between the early 1940s and 1984, after Henry's wife Ethel has died of cancer. A particularly appealing aspect of the story is young Henry's fascination with jazz and his friendship with Sheldon, an older black saxophonist just making a name for himself in the many jazz venues near Henry's home. Other aspects of the story are more typical of the genre: the bullies that plague Henry, his lack of connection with his father, and later with his own son. Readers will care about Henry as he is forced to make decisions and accept circumstances that separate him from both his family and the love of his life. While the novel is less perfect as literature than John Hamamura's *Color of the Sea* (Thomas Dunne, 2006), the setting and quietly moving, romantic story are commendable.—*Angela Carstensen, Convent of the Sacred Heart, New York City*

*Jamie's standard fee is \$5,000 per visit.

5. Spring / Summer 2010 budget for Youth Services:

Summer Reading Programs:

Youth: Performers

| | |
|--|-------------------|
| Water Rhymes | 375.00 |
| Linda Severt (Bubble Magic) | 400.00 |
| Mary Shaver, "The Golden Axe" puppet show | 300.00 |
| Yo Ho, a pirate concert with Eric Ode | 290.00 |
| Evergreen Villages outreach (summer) | 400.00 |
| Percy Jackson Party | 100.00 |
| Teen: | |
| Teen Book Discussion: June/July/August | 350.00 |
| Soap making | 100.00 |
| Teen band night | 400.00 |
| Total performers (youth & teen) | \$2,715.00 |

Miscellaneous:

| | |
|--|-------------------|
| Volunteer Thank you party: | 300.00 |
| SRP T shirts for teen volunteers (30): | 140.00 |
| Scholastic books giveaways | 300.00 |
| 50 copies of Charlie & the Chocolate Factory | 250.00 |
| Capital Playhouse tickets | 220.00 |
| Comic book Subscriptions for 2010 (Danger room Comics) | 160.00 |
| Pyramid of play (Anatex) (larger play cube) | 150.00 (at cost!) |
| Pattern Puzzles | 30.00 |

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| | |
|--|--------------------------------|
| SRP T shirts for teen volunteers (30): | 130.00 |
| SRP T shirts for staff (40): | 160.00 |
| Pencils & reading incentives: | <u>150.00</u> |
| Total miscellaneous: | \$ 2000.00 (rounded up) |

Total summer youth budget request: **\$ 4,715.00**

6.The **9th annual Olympia Comics Festival** will be held on Saturday, June 5th. Once again, we'd like to request funds for an outreach table at the event. \$25 will get us a 6 foot by 30 inch table. The library has been involved with the festival in many ways over the past 4-5 years. Kelsey is participating in the planning group this year, and Sara has assisted in various capacities over the years, including a facilitated public discussion with comic artist Ellen Forney in 2007. We were able to get the talented Gene Luen Yang and Derek Kirk Kim for a library program last year because they came to Olympia as special Comics Festival guest speakers. Our participation provides an opportunity to reach hundreds of attendees who are avid readers in the comic genre. Many of these potential library users are unaware of the wealth of comics, graphic novels, zines, and comic/zine related programs available at the library.

\$25

Total=\$6,371.80

Respectfully submitted,
Cheryl Heywood

NEW and OLD BUSINESS for DISCUSSION

April 20, 2010

- Report from FOL By-laws Committee – Elaine Nelson, Beth Dubey, Gene Little and Jean Finely
- Discussion and vote on Revised By-laws
- Nominating Committee Report - Eve Johnson
- May Board Meeting - Induct new Board Members and renew current Board Membership of those who wish to continue (two-year terms)
- Board Committees and who is on each one
- Volunteers for Membership Sales at Library events
- September Annual Membership Meeting Report – Kay Tortorice
- Sales Committee Report – Kay Tortorice
- Publicity for Book Sales Committee Report – Gayle Newsom

FRIENDS OF THE OLYMPIA LIBRARY

BY LAWS

(Revised May 2010)

ARTICLE I

Membership

Section 1: Membership in the Friends of the Olympia Library, hereinafter known as “the Friends”, shall be open to all individuals and organizations in sympathy with its purposes without restriction other than the payment of annual dues.

Section 2: The regular meeting of the membership of the Friends shall be held annually. The place and time for all regular and special meetings of the membership shall be published in the newsletter and posted on the website, and shall constitute due notice of such meetings except as otherwise required by these By Laws.

Section 3: The annual membership meeting shall be in May, at which time the officers and directors shall be elected and installed. The names of the nominees shall be published in the newsletter and posted on the website at least 10 days, but no more than 50 days, before the date set for the annual meeting.

Section 4: The business of the annual membership meeting shall include, but not be limited to, election of officers and directors and annual reports from the President and the Treasurer.

Section 5: At any meeting of the membership of the Friends, the members present shall constitute a quorum, provided the notice requirements as set forth in this article have been satisfied. Each member so present shall be entitled to one vote.

ARTICLE II

Management

Section 1: The business and property of the Friends shall be managed by the Board of Directors, consisting of the five elected officers and between 8 and 12 Board members. The elected officers of the Friends shall be: President, First Vice President, Second Vice President, Treasurer, and Secretary. All such officers and Board members shall meet at such reasonable times and places as may be called by the President.

Section 1.1: Each member of the Board of Directors shall possess one vote in matters coming before the Board. Voting by proxy shall not be allowed. A majority of the members of the Board of Directors shall constitute a quorum.

Section 2: The officers of the Friends shall constitute the Executive Committee.

Section 3: Matters requiring immediate attention, including but not limited to financial requests, may be handled by an e-mail poll of the Executive Committee. Matters so decided shall be included in the minutes of the next regularly scheduled board meeting.

Section 4: The term of office of the directors and officers of the Friends shall be for two years.

Section 5: A board member may be removed from her/his position by a majority vote of the board if the person under question has: (a) led or taken part in activities detrimental to the purpose of the Friends; (b) been negligent in carrying out the responsibilities of her/his office; (c) been absent from three consecutive meetings without reasonable cause; (d) is no longer able to fulfill the duties of her/his position.

Section 5.1: Any vacancy occurring on the Board of Directors shall be filled by a majority vote of the directors as soon as practical. Such appointee shall complete the unexpired term of the Director whose position has become vacant.

Section 6: The fiscal year of the Friends shall be from April 1 to March 31.

ARTICLE III

Committees

Section 1: The President shall appoint a Nominating committee, consisting of three directors, at the March board meeting. The committee shall present a list of nominees for vacancies on the board at the April board meeting. Further nominations may be made from the floor by any member at the annual membership meeting.

Section 2: The President may create committees from time to time as needed.

ARTICLE IV

Duties of Officers

Section 1: President. The President of the Friends shall supervise all activities of the Friends; execute all instruments in its behalf; preside at all meetings of the Board of Directors, the Executive Committee, and the membership; call such meetings of the Board of Directors, the Executive Committee and the membership as shall be deemed necessary; appoint committees and perform other duties usually inherent in such office.

Section 2: Vice Presidents. The Vice Presidents, in order of their rank, shall act for the President in her or his absence and perform such other duties as the President may direct.

Section 3: Secretary. The Secretary shall take the minutes of all meetings of the organization and perform such other duties as the President may direct.

Section 4: Treasurer. The Treasurer shall receive and be accountable for all funds belonging to the Friends, pay all obligations incurred by the Friends when payment is authorized by the Board of Directors or the Executive Committee, maintain bank accounts and depositories designated by the Board of Directors, render periodic financial reports and participate in an audit of the books at the end of her or his term.

ARTICLE V

Residuary Powers

Section 1: The Board of Directors shall have the powers and duties necessary or appropriate for the administration of the affairs of the Friends. All powers of the Friends, except those specifically granted or reserved to the members by law, the Articles of Incorporation, or these By Laws, shall be vested in the directors.

ARTICLE VI

Parliamentary Procedure

Section 1: Roberts Rules of Order, Newly Revised, when not in conflict with these By Laws, shall govern the proceedings of the Friends.

ARTICLE VII

Amendments

Section 1: These By Laws may be amended by a two-thirds vote of the Board members of the Friends present at a regular or special meeting thereof.

COMMITTEE CHAIRS and MEMBERS

BOOK SALES

Irene Osborn

Category Sorting
Online Sales

Ross Lasater
Irene Osborn, Helen , Larry

Bauman

Ongoing Sales
Giant Book Sales

Joan and Tod Heilenday
Irene Osborn

ART SHOWS and SALES

Irene Osborn

COMMUNICATIONS

Emmett O'Connell

Newsletter
Website
Sending emails

Emmett O'Connell, Mary Belz
Elaine Nelson

PUBLICITY for BOOK SALES

Gayle Newsom

Radio, Olympian
Banner

Patti Paul

MEMBERSHIP

Gayle Newsom

Mailing Newsletters, Announcements
Roster and Labels
Email list
Telephoning
Forms reproduction

Patti Paul
Ross Lasater
Jean Finely

OUTREACH to HOMEBOUND READERS

Mary Applen

SALES

Kay Tortorice

Membership
Products

INVENTORY

Patti Paul

Products for sale - cards, earbuds
Banners, tables, etc.

PROCEDURES MANUAL

Lila Sjodin

WINNIE OLSEN ARCHIVAL COLLECTION

Lila Sjodin

VOLUNTEERS

Lila Sjodin

Book Sales
Special Events

Jennifer Elden
Lila Sjodin

TELEPHONING

Jean Finely

ANNUAL MEMBERSHIP MEETING

Kay Tortorice

BELOVED CONSULTANT

Cheryl Heywood

Please check this list and let's fill in the blanks and make additions, deletions and other corrections at our April Meeting.

FOL general meeting 2010 planning cmte

Emmett and Kay met to beginning planning a general meeting in Sept.

The purpose of the meeting would be to create good will for the library

This Sept. general meeting would establish a precedent for subsequent meetings which would be held in May in accordance with the by-laws. We thought "An Evening in the Library" would be an appropriate name for the event.

Things we thought would be appropriate for the meeting include

- Introduction of Board Officers
- Honoring volunteers
- Cheryl doing a recounting of the funds raised by FOL
- Refreshments
- Entertainment-there is a possibility of using a Wyndam Hill pianist
- Committee members staffing tables, explaining their functions recruiting volunteers to help
- Charette to open discussions about the library and services.

To promote the event, we would send a flyer and/or email to all members with the general theme of A Friend Bringing a Friend.

We would invite the mayor and city council

Membership Committee Report

Chair: Gayle Newsom

Our membership is now over 418. A few new members every other week and many, many renewals. Almost every other renewal adds extra money to the check, often \$25.00 to \$50.00.

After working the door at the last Book Sale I can see the wisdom of mailing a flyer and allowing current members to participate early. I gathered 29 flyers.

We will soon have a Friends of the Olympia Library box on top of the circ desk as you walk in on the right. It will be bright green with a lock and slot. To renew membership form and check can be added. Safer than the US Mail.

REGISTER REPORT 04-09:4

4/1/2009 through 3/31/2010

4/14/2010

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| Date | Num | Description | Memo | Tag | Amount |
|------------------------------|-----|-------------|------|-----|-----------------|
| Untagged Transactions | | | | | 0.00 |
| | | Admin | | | -197.31 |
| | | Adult | | | -3,095.53 |
| | | Art Fair | | | 3,245.92 |
| | | Community | | | -4,500.02 |
| | | Donations | | | 976.58 |
| | | Equipment | | | -6,005.67 |
| | | Interest | | | 16.36 |
| | | Membership | | | 3,181.05 |
| | | Misc | | | 1,796.74 |
| | | P&P | | | -1,368.50 |
| | | Rent | | | -3,000.00 |
| | | Sales | | | 11,497.85 |
| | | Shelves | | | 8,612.11 |
| | | Staff | | | -1,796.13 |
| | | Youth | | | -7,325.26 |
| OVERALL TOTAL | | | | | 2,038.19 |

BALANCE SHEET 04-09 - As of 4/14/2010:7

(Includes unrealized gains)

As of 4/14/2010

4/14/2010

Page 1

| Account | 11/30/2009 Balance | 12/31/2009 Balance | 1/31/2010 Balance | 2/28/2010 Balance | 3/31/2010 Balance | 4/14/2010 Balance |
|---------------------------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|
| ASSETS | | | | | | |
| Cash and Bank Accounts | | | | | | |
| CD #3 | 15,096.75 | 15,172.85 | 15,172.85 | 15,172.85 | 15,172.85 | 15,172.85 |
| OFS Checking | 5,191.26 | 8,221.85 | 7,126.63 | 9,571.12 | 7,614.69 | 8,387.45 |
| TOTAL Cash and Bank Accounts | 20,288.01 | 23,394.70 | 22,299.48 | 24,743.97 | 22,787.54 | 23,560.30 |
| TOTAL ASSETS | 20,288.01 | 23,394.70 | 22,299.48 | 24,743.97 | 22,787.54 | 23,560.30 |
| LIABILITIES & EQUITY | | | | | | |
| LIABILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EQUITY | 20,288.01 | 23,394.70 | 22,299.48 | 24,743.97 | 22,787.54 | 23,560.30 |
| TOTAL LIABILITIES & EQUITY | 20,288.01 | 23,394.70 | 22,299.48 | 24,743.97 | 22,787.54 | 23,560.30 |

REGISTER REPORT 04-09:4

3/10/2010 through 4/14/2010

4/14/2010

Page 1

| Date | Num | Description | Memo | Tag | Amount |
|------------------------------|------|--|-------------------------|------------|------------------|
| Untagged Transactions | | | | | 0.00 |
| 4/1/2010 | 1325 | VOID | | | 0.00 |
| Admin | | | | | -54.50 |
| 3/22/2010 | 1319 | Irene Osborn | Flowers/M Campbell | Admin | -54.50 |
| Adult | | | | | -600.00 |
| 3/29/2010 | 1323 | Jessica Hoffman | | Adult | -300.00 |
| 4/1/2010 | 1324 | Joe Biel | | Adult | -300.00 |
| Community | | | | | -1,000.00 |
| 3/22/2010 | 1320 | South Sound Reading... Imagination Celebration | | Community | -1,000.00 |
| Donations | | | | | 445.00 |
| 3/11/2010 | DEP | S Deposit | Memory of Mary Campbell | Donations | 75.00 |
| 3/22/2010 | DEP | S Deposit | Memory of Mary Campbell | Donations | 120.00 |
| 4/5/2010 | | S Deposit | Liebman | Donations | 250.00 |
| Equipment | | | | | -488.24 |
| 3/18/2010 | 1318 | Zeigler's Welding | Cigarette Bin | Equipment | -271.25 |
| 3/25/2010 | 1321 | Cheryl Heywood | Laminator | Equipment | -216.99 |
| Interest | | | | | 2.38 |
| 3/31/2010 | | Interest Earned | | Interest | 2.38 |
| Membership | | | | | 860.00 |
| 3/11/2010 | DEP | S Deposit | | Membership | 10.00 |
| 3/25/2010 | DEP | Deposit | | Membership | 55.00 |
| 3/26/2010 | DEP | Deposit | | Membership | 100.00 |
| 4/2/2010 | | S Deposit | | Membership | 235.00 |
| 4/5/2010 | | S Deposit | | Membership | 250.00 |
| 4/8/2010 | DEP | Deposit | | Membership | 35.00 |
| 4/14/2010 | DEP | S Deposit | FFL-Foutch | Membership | 150.00 |
| | | | | Membership | 25.00 |
| Misc | | | | | 42.70 |
| 3/22/2010 | DEP | S Deposit | Once Sold Tales | Misc | 31.70 |
| 4/2/2010 | | S Deposit | Cartridge World | Misc | 11.00 |
| P&P | | | | | -137.00 |
| 3/15/2010 | 1316 | Beth L Dubey | Stamps | P&P | -8.80 |
| 3/25/2010 | 1322 | DreamHost Web Hos... | Website | P&P | -119.40 |
| 4/5/2010 | 1327 | Postmaster | Stamps | P&P | -8.80 |
| Rent | | | | | -250.00 |
| 3/22/2010 | EFT | Quality Self Storage | Apr | Rent | -250.00 |
| Sales | | | | | 100.00 |
| 3/23/2010 | DEP | Deposit | Amazon | Sales | 100.00 |
| Shelves | | | | | 754.75 |
| 3/12/2010 | DEP | Deposit | | Shelves | 172.50 |
| 3/23/2010 | DEP | Deposit | | Shelves | 158.00 |
| 3/26/2010 | DEP | Deposit | | Shelves | 86.00 |
| 4/2/2010 | DEP | Deposit | | Shelves | 166.75 |
| 4/9/2010 | DEP | Deposit | | Shelves | 171.50 |
| Staff | | | | | -384.27 |
| 3/18/2010 | 1317 | Storman's Inc. | Page & Aide GCs | Staff | -325.00 |
| 3/22/2010 | EFT | Storman's Inc. | Circ brunch & meeting | Staff | -51.29 |
| 3/29/2010 | EFT | Safeway | Aide meeting | Staff | -7.98 |
| Youth | | | | | -441.64 |
| 3/22/2010 | EFT | American Library Assn | Posters | Youth | -228.95 |
| 4/5/2010 | 1326 | Danger Room Comics | Comics subscription | Youth | -32.89 |

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3/10/2010 through 4/14/2010

4/14/2010

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| Date | Num | Description | Memo | Tag | Amount |
|----------------------|-----|--------------------|-------------------|-------|------------------|
| 4/11/2010 | EFT | S Haggen Inc | Teen program | Youth | -23.72 |
| | | | Reading Explorers | Youth | -33.69 |
| 4/11/2010 | EFT | Fireside Bookstore | | Youth | -122.39 |
| OVERALL TOTAL | | | | | -1,150.82 |