

FRIENDS OF THE OLYMPIA LIBRARY

June 16, 2009

Board Meeting Agenda

Mission Statement: " To support, promote and augment the operations of the Olympia Library"

1. Call to Order Noon
2. Minutes of the May Meeting
3. Treasurer's Report
4. New and Old Business, and Discussion
5. Library Manager's Report
6. Book Sale Report
7. Communications Report
8. Membership Report
9. Outreach Report
10. Adjourn 1:00 P.M.

July 21, 2009 Board Meeting at the Olympia Library, noon to 1 p.m.

May Board Minutes

Recorded May 19, 2009 by Elaine Nelson, Secretary

Present: Mary Belz, Irene Osborne, Mary Campbell, Eve Johnson, Mary Flannery, Patti Paul, Gayle Newsom, Mary Applen, Emmett O'Connell, Jean Finely, Winnifred Olsen, Elaine Nelson, Cheryl Heywood

Guests: none

New/Old Business Discussion

- **Elect Elaine Nelson to Board.** Gayle Newsom nominates, Jean Finely seconds. All ayes.
- **Logo:** Mary Belz showed several variations of the logo concept being designed by Minuteman Press. Confusing between seals and otters? Mary and Cheryl Heywood talked about people who connect to the building and their emotional connection to the otter sculpture. Will be setting specific colors for consistent use, and who is allowed to use the logo (other than the Friends), would be used for events where we partner with TRL. Cheryl asked about background color. Irene asked about having the boy look towards the otters, problems with page placement and faces looking out off the page (etc). Eve Johnson doesn't find the orange particularly clear. Emmett O'Connell notes that it's not the final orange. Gayle wants the otters to paying attention to the boy. A couple asked why is the boy in the painting? Responses that it makes it more directly the library. Irene Osborne also suggests closer cropping on the faces (otters and boy both). Patti Paul likes the white background. Emmett is reminded of his own childhood sitting & reclining on otters. Eve likes the lettering inside the shape. Discussion of text inside or on top of logo? Readability (both ways) and use at various sizes, also distraction. Gayle finds lettering on top to be too distracting. Emmett asked Irene for more detail about her concept: does that make the otters less recognizable? Discussion of cropping, overlaps, etc. Emmett will get Irene in touch with Mark Derricott. Jean Finely asked about darkness of colors. (Side note: did someone send the artist a thank you note? Beth may have.) Meeting will be set up with designer and those interested in providing comments. Mary Campbell thinks it's cool. Winnifred Olsen finds it hard to see the boy.
- **Email list.** Marissa Tsaniff has said that she would come up with an email list based on membership signins, and is willing to put that together. Mary Belz said Ross Lasater is sending emails to about 3 people who don't want paper mail. One issue is making sure the addresses are correct, Marissa said she'd take care of that. What should we be sending? Newsletter has more impact being printed, as discussed at cmte meeting, also under 200 costs significantly more. Discussion of how to get emails we don't have now; I recommended something in next print newsletter. Week before book sale, welcome letter, special calls for volunteers or other calls to action. Don't want to be sending out a whole lot. Gayle Newsom thinks there's two issues: privacy (esp older people, odd library users), other orgs she gets email newsletters from, she doesn't read those. Emmett O'Connell said consensus of cmte is not to push newsletter by email, but for folks to address us directly. Eve Johnson asked about welcome letter: if only half have email, why send that way? Suggested postcard, hand-written even. Emmett talked about how we might use it to encourage volunteering. Discussion (in which I was involved) about different preferences for email, phone, postal mail, and having a volunteer coordinating role.
- **Website update:** no changes, except news updates, since last time.
- **Postcard/Notecard uses:** not going to cover now. Be thinking about what you want to do. Gayle Newsom brought up Eugene Library Sale bazaar before Christmas (crafts), raised a bunch of money, very popular, work done by Friends. On a Friday night. Could be great way to launch cards. Irene Osborne would love to be on that (bazaar?) committee.

Library Manager's Report: Living Library thing looks really cool, will be on our site soon. Cheryl Heywood will be participating as part of the immigrant experience. Three additional requests from report:

Enterprise for Equity has showcase \$10, table at Comics Festival charge is \$15, \$75 for a substitute appreciation part on the last (Friday?) of May, they will be buying and cooking the food. (Subs all being let go w/budget cuts) \$2233.49 Jean Finely moved, Gayle Newsom seconded, passed.

Minutes: didn't get names last time, nobody has the list of attendees. Correction of name spelling from April minutes: Lila Sjodin. Elaine Nelson needs a card for next time.

Committee Reports

- **Treasurer's Report:** passing, due to Beth Dubey's absence.
- **Book Sale Report:** Patti Paul reported that we made \$3371.50, gross, including memberships, all 3 days. Expenses: about \$170 for tables. Went very smoothly, no big snafus. Great weather. Cheryl Heywood & Irene Osborne will schedule next (year's?) sale for June. Anecdotes about people's experiences at the sale. Patti thanked Cheryl for Garrett (?) the security guard being there on Sunday, he was volunteering! Also two Americorps volunteers, one is Marissa Tsaniff's roommate, helped immensely. Volunteer Center said they could help in the future, able-bodied to help with lifting books. Included "may I help you to your car?"! Suggestion (from Mary Appen) to say that the sale is in "the meeting room." Another visitor suggested focusing on the crazy deals (most books \$1! bag of books for \$3!), bag of books is already included in most, but could also talk about the other cheap bits. Definition of "bag"! Why a third lower in books? Just a shorter time frame. Now we don't care, because the library is closed all year round on Sunday anyway. All dates will be set before next board meeting. Emmett O'Connell asked if we'd want to set a bazaar date; Irene would like to do some research before saying yes/no. Cheryl had some advice based on author book fair experience. Discussion of how artists might be selected.
- **Membership Report:** Mary Flannery reported 361 members! 22 new members at the sale or just before.
- **Communications Report:** nothing else to add.
- **Outreach Report:** Mary Belz reported for Marijo Loftis, who was sick. The outreach committee need people for Living Library event (5/30; 12:30-1:30, 1:30-2:30, 2:30-3:30, 3:30-4:30), will probably email, but let her know.

Adjourned at 1 pm.

Order for next time: Minutes, Business/Discussion, Library Manager, then mix up Treasurer/Committee reports.

Friends of the Olympia Library Balance Sheet

Account	1/31/2009 Balance	2/28/2009 Balance	3/31/2009 Balance	4/30/2009 Balance	5/31/2009 Balance	6/11/09 Balance
ASSETS						
CD #3	\$14,827.46	\$14,827.46	\$14,937.14	\$14,937.14	\$14,937.14	\$14,937.14
OFS Checking	\$3,721.03	\$7,906.99	\$5,576.50	\$3,944.96	\$6,285.51	\$3,227.74
TOTAL Cash and Bank Accounts	\$18,548.49	\$22,734.45	\$20,513.64	\$18,882.10	\$21,222.65	\$18,164.88
TOTAL ASSETS	\$18,548.49	\$22,734.45	\$20,513.64	\$18,882.10	\$21,222.65	\$18,164.88
LIABILITIES & EQUITY						
LIABILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EQUITY	\$18,548.49	\$22,734.45	\$20,513.64	\$18,882.10	\$21,222.65	\$18,164.88
TOTAL LIABILITIES & EQUITY	\$18,548.49	\$22,734.45	\$20,513.64	\$18,882.10	\$21,222.65	\$18,164.88

Friends of the Olympia Library Register Report

5/20/2009 through 6/11/2009					
Date	Num	Description	Memo	Tag	Amount
6/1/2009	1206	VOID			\$0.00
Adult					-\$638.96
5/28/2009	1203	TRL Foundation	Page Turner kit	Adult	-\$200.00
6/10/2009	1209	Gene Luen Yang		Adult	-\$200.00
6/10/2009	1210	Derek Kirk Kim		Adult	-\$200.00
6/10/2009	EFT S	Haggen Inc	Page Turners	Adult	-\$38.96
Community					-\$878.78
5/28/2009	1200	Nikki McClure	Artwork	Community	-\$405.00
5/28/2009	1201	Enterprise for Equity	Micro-business shc	Community	-\$10.00
5/28/2009	1202	Olympia Comics Festival	Booth registration	Community	-\$15.00
5/29/2009	1205	Minute Man Press	Note cards	Community	-\$448.78
Donations					\$150.00
5/27/2009	S	Deposit	Peters, Nowitz	Donations	\$150.00
Equipment					-\$2,004.71
6/1/2009	1204	Jay T. Scott	Book display shelf	Equipment	-\$1,448.48
6/9/2009	1207	Cheryl Heywood	Laptop case	Equipment	-\$162.74
6/9/2009	1208	Art House Designs	Picture Framing	Equipment	-\$393.49
Interest					\$1.05
5/30/2009		Interest Earned		Interest	\$1.05
Membership					\$430.00
5/27/2009	S	Deposit		Membership	\$20.00
			Burwell-FFL	Membership	\$150.00
6/11/2009	DEP S	Deposit	Meenk-FFL	Membership	\$150.00
				Membership	\$110.00
Rent					-\$250.00
6/1/2009	EFT	Quality Self Storage	June	Rent	-\$250.00
Sales					-\$132.11
5/27/2009	1199	Marge Milligan	Banner supplies	Sales	-\$13.01
5/28/2009		Deposit	Amazon	Sales	\$50.00
6/1/2009	EFT	Celebrations	Tables	Sales	-\$169.10
Shelves					\$343.00
5/22/2009	DEP	Deposit		Shelves	\$169.00
5/28/2009	DEP	Deposit		Shelves	\$174.00
Staff					-\$109.80
6/1/2009	EFT S	Safeway	Page/Aide meet	Staff	-\$23.62
6/1/2009	EFT	Storman's Inc.	Circ meetings	Staff	-\$86.18
Youth					-\$345.20
6/1/2009	EFT S	Safeway	Reading Explorers	Youth	-\$3.99
6/10/2009	EFT	Danger Room Comics		Youth	-\$25.31
6/10/2009	EFT	Scholastic, Inc	Summer 09	Youth	-\$160.01
6/10/2009	EFT	Oriental Trading	Pencils	Youth	-\$155.89
OVERALL TOTAL					-\$3,435.51

FRIENDS of the OLYMPIA LIBRARY

NEW and OLD BUSINESS for DISCUSSION

June 16, 2009

1. Board Action Required:
 - New Logo: Approval of design, How it will be used, Who can use it
 - Note Cards: Approval of design, What to charge for how many, How many to order
 - Puzzles: Update
 - How and when to sell our Note Cards and Puzzles, Who will be responsible
 - Roll out Note Cards and Puzzles, Honor and Thank Mimi Williams
 - Email List: Who will compile it, When will it be used (Book Sale Alert; Welcome Letter, Call for Volunteers, Call to Action), Ability to Unsubscribe
 - Website: Update, Board Members and their email addresses posted
 - New FOL Brochure next project
2. Create and/or modernize the Friends' Brochure, Book Templates, Library Bags, Free Book Coupons, Name Tags
3. Coffee Cart
4. Update Friends' Property List
5. Committee Report Template – please use so the Committee Reports can be posted on the Website
6. Committee Job Descriptions Template – We'll work on these over the summer
7. Facebook: Update

Library Manager's Report
Friends' Meeting
Olympia Timberland Library
May 19, 2009

Service Story:

My friend and renaissance woman (painter, dj, punk, book nerd, and library lover extraordinaire), Sarah Utter, (<http://www.buyolympia.com/q/Artist=Sarah+Utter>) was invited to work on a project put together by the Columbus College of Art & Design in Ohio. As a part of their Dewey Decimal Days celebration, artists were asked to submit a drawing of a librarian and the librarians were asked to answer a few standard questions. The results were turned into double-sided bookmarks which can be found here:

<http://bureauforopenculture.org/bookmarks.html>

(If you scroll to the right I'm right about in the middle.)

When you click on the picture you get to see the backside of the bookmark with the questions and answers.

-Sara, Adult Services Librarian

Olympia Library News:

1. By the end of June, patrons will be able to enjoy several new paintings in the library. Mimi Williams' "Ya Otter Read," woodblocks have been framed courtesy of the Friends. One copy will be mounted in the atrium, the other in Amy's office (along with a black and white drawing of the former Olympia (Carnegie) Library. We have also received a donation of a paper cut original from Nikki McClure from her most recent children's book, "All in a Day." Youth Services staff selected a second paper cut original from Nikki's book courtesy of the Peggy Coppinger Memorial Fund and the Friends. Everyone is invited to attend the dedication of the artwork on Friday, June 26 at 6 p.m. in the Children's area.
2. A noxious weed education display provided by Thurston County Noxious Weed Program will be in the library from June 12 for about 3 weeks. The display is near the new adult books.
3. Carrie and her staff have visited most schools in the Olympia School District to promote the Summer Reading Program.
4. **Follow-up comments to two recent library programs:**
 - A. **From the Olympia School District, May 29, 2009 Friday update newsletter written by Superintendent Bill Lahmann -**
CHS Data and Desserts a Big Success
Capital High School librarian Kristi Bonds has developed a great way to help incoming 9th graders with their academic transition to high school. For the past five years, Bonds

has partnered with her colleagues at the Olympia Timberland Library, Jefferson Middle School and Marshall Middle School to host data and desserts. The idea is to invite incoming 9th graders to visit the library and learn about some of the resources available to them at CHS (and Timberland) libraries. Students attending the event this week went on a scavenger hunt through various databases and when they successfully found all the items, they got a dessert. More than 70 students, staff and parents packed into the CHS temporary library and career center to learn more about databases they can access once they arrive at Capital. Hats off to Kristi Bonds and the Friends of the Olympia Library for their continued work on this event.

B. Participants' feedback of the first Living Library program, May 30:

"The experience, like a good book, has changed me." "

"Deeply moving. It was really an honor to be invited to learn about people's stories and lives."

"People and their life choices and contributions to the world. It made me reflect on my own life values and life choices as a result."

"Appropriate, respectful ways to frame questions about identity (your questions were great)."

"Universal things that many people enjoy being asked about, and how rarely these questions get asked."

"The strong need for people to be able to have structured, safe spaces for dialogue and to learn about people they might not have the opportunity (or choose to) interact with in their daily lives.

"How important it is to keep learning about people who are different from us. People seem to feel comfortable with those like them and many times don't explore other cultures. When you learn more about others, you can become friends. Thanks for the opportunity!"

Sara is planning another Living Library program sometime this Fall.

Upcoming Friends' sponsored Youth and Adult Programs:

1. **PageTurners, Adult Book Discussion Group** meets Friday, June 19 from 10 a.m. – 12 p.m. to select books for the following season, September 2009-May 2010. This program is co-sponsored by the Friends of the Olympia Library.
2. ***Community Drum Circle with Planet Percussion***, Thursday, June 25, 10 a.m.-10:50 a.m. Join in a Community Drum Circle with Planet Percussion to kick off the library's 2009 Summer Reading Program: Get Creative @ the library. The library will be closed during this program, so please use the entrance on Adams St. near 9th. This program will be in the library atrium. Pick up a ticket at the youth services desk a week prior to the event.

Sponsored by the Friends of the Olympia Timberland Library. This event is part of the Timberland Regional Library annual district-wide summer reading program for children.

3. **Instruments from All Over!** Friday, June 26, 2009 6:30 p.m.-7:30 p.m.
Jay Sicilia, founder of the Planet Percussion Band, and some band members play a wide variety of instruments bringing the rhythms of music and dance from many parts of the world. The audience will have a chance to join in. The library will be closed at this time and open only for this program. Please enter through the 8th Street entrance. Pick up a ticket at the youth services desk a week prior to the event. Sponsored by the Friends of the Olympia Timberland Library. This event is part of the Timberland Regional Library annual district wide summer reading program for children.
4. **Teen Paperback Exchange** Friday, July 10 2:00-4:00
Get ready for summer reading by swapping your old paperbacks and comic books for "new" used ones. Check out staff favorites, eat snacks and enter to win a 25 dollar gift certificate to Orca Books. Sponsored by the Friends of the Olympia Timberland Library. This event is part of the Timberland Regional Library annual district wide summer reading program for teens.

Library sponsored programs:

1. **Toddler Story Time**, Monday, June 22, 29, July 6, 13, 20 10:30 a.m. – 10:55 a.m.
Join in a program of simple stories, rhymes, songs and movement games that children and adults can enjoy together. Adults must accompany toddlers. The library will be closed during this program, so please use the entrance on Adams St. near 9th. This event is part of the Timberland Regional Library district wide summer reading program for children.
2. **Preschool Story time**, Wednesday, June 24, July 1,8,15 10:30 a.m. – 11:00 a.m.
Join in a program of stories, songs and movement games. Parents or caregivers are welcome to attend with their children. The library will be closed during this program, so please use the entrance located on Adams Street near the corner of 9th and Adams. Look for the "Story Time entrance" sign. This event is part of the Timberland Regional Library district wide summer reading program for children.
3. **Saturday Art Corner @ the Library**, June 27 1:00-4:00 p.m.
Get Creative at Olympia library on Saturdays: June 27, July 11, 18 and 25. Drop in from 1 to 4 p.m. in the library's meeting room and discover your "inner artist." Call for information on the current week's artistic project. This event is part of the Timberland Regional Library annual district wide summer reading program for children.
4. **Colorful Kente**, Thursday, July 2 2:00-3:00 p.m.
Learn about African Kente cloth through a story and displays. Then create your own bookmark using Kente colors and patterns. This program is part of the Timberland Regional Library annual district wide summer reading program for children.
5. **The Tom Question Show** Thursday, July 9 10:00-11:00 a.m.
Juggler, comedian and stilt walker, Tom Yahner, gives a high-energy performance with lots of opportunity for audience participation. The library will be closed during this

program, so please use the entrance on Adams St. near 9th. This program will be in the library atrium. Pick up a ticket at the youth services desk a week prior to the event. This program is part of the Timberland Regional Library annual districtwide summer reading program for children.

6. **Visiting Artist – Simon Kogan** Friday, July 10 6:00-7:30

World renowned artist, Simon Kogan, will share examples of his sculptures and talk about his travels and book. Copies of the book will be available for purchase and signing at the event. Born in Moscow, Russia, Kogan has worked in nearly every medium the art world has invented. His commissioned work can be seen throughout the world, including major pieces in the United States, Russia, France and Spain. Kogan also spends a good portion of his time teaching sculpture, drawing and painting at art schools and programs around the world.

Handouts to be available at the meeting – Summer Reading Program brochure and Adult programs at the Olympia Timberland Library Spring/Summer 2009

Timberland Regional Library

Nancy Schutz, TRL's Training and Staff Development Coordinator, will be attending the upcoming Friends' meeting. She plans on writing about the Olympia Friends for the next TRL Human Resources newsletter which is sent to all library staff.

Requests:

- | | |
|---|-------|
| 1. ALA – posters and bookmarks | \$179 |
| 2. Naked Puppets
Set-up/take down and performance
Ariel Goldberger will present scenes from his latest work, Sudden Orpheus, share his puppets and methods with the audience and answer questions about his work.
www.nakedpuppets.org | \$300 |
| 3. Selden Edwards
Selden Edwards is a former headmaster and English teacher who spent 30 years writing his wonderful novel, THE LITTLE BOOK. It has now just been released in paperback and he will be touring extensively over the next 6 months. | \$400 |
| 4. Plaque in memory of Peggy Coppinger (to go along with artwork) | \$65 |

TOTAL: \$944

Respectfully submitted,
Cheryl Heywood